

Guidelines Regarding Animals on NC State Property

Purpose

This requirement is intended to minimize the occurrence of offensive odors, excretion, fleas, biological agents, etc. on NC State property and its buildings, where these or the animal itself may result in health hazards or other concerns to employees and the public or could interfere with the quality of service to the citizens of North Carolina.

This requirement is intended to apply to dogs, cats, gerbils, mice, rats and other mammals; snakes, lizards and other reptiles; canaries, parrots, parakeets and other birds, but is also applicable to other animals which are likely to create similar health hazards, concerns, and/or nuisances.

Scope

Buildings

Animals are not permitted in any NC State buildings except in the following cases:

1. Service animals providing assistance to handicapped persons.
2. Animals used in research and teaching and authorized by the director of the division.
3. Animals receiving medical diagnosis or treatment in a veterinary facility.
4. Animals previously authorized to be in a State building as part of an approved event.

General Vaccinations and Flea Control (Applicable to Mammals)

Mammals must have current tags as evidence of rabies vaccination, and be wearing a flea collar or flea tag. (NOTE: Experimental animals under confinement may have their rabies certification and flea control method publicized by methods other than attachment to the animal, provided such information is readily visible in the animal's location.)

The laws and ordinances of the local town and county shall apply to the control of animals on NC State property and in NC State operated facilities. Animals brought onto NC State property must be restrained as provided for in most City / Town / County Codes or Ordinances, i.e., controlled by means of a leash, under direct voice control, within a vehicle, or within a secure enclosure.

Impoundment

Animals on NC State property in violation of this requirement are subject to being picked up and turned over to the local Animal Control Officer for impoundment. Violations should be reported to the local police department or safety and health officer, which can coordinate enforcement efforts with the Animal Control Officer.

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Events Involving Animals on Campus

The information below is intended to serve as a guideline for NC State University departments and units, and registered/recognized student organizations (collectively “hosting organizations”) desiring to host events involving animals on NC State’s campus or on property controlled, operated, or owned by the University. This information is not intended to provide guidance related to research endeavors involving animals, service animals and/or K9 Police dogs. In addition, this guidance is not intended to conflict with University Regulation REG 04.20.05, Service Animals for Persons with Disabilities (University Service Animal Policy).

Events involving animals include petting/therapy events, stress-relief events, live demonstrations, animal-related fundraisers, and animal shows. Animals participating in these types of events must be in good health, both physically and emotionally. The animals should never be involved in such ways that their safety or comfort are jeopardized as determined by both the animal handlers and onsite personnel. Animals must not be overworked or overwhelmed.

In addition to the applicable Policies, Regulations and Rules for events that hosting organizations must follow, those desiring to host events involving animals should comply with the following:

Approval

The hosting organization shall obtain conditional permission to hold the event from the responsible administrator. Final approval to allow animals at the requested event will be evaluated by Insurance and Risk Management based on adherence to the criteria listed below. Additionally, approval may also be required by the Animal Care and Use Committee and/or University Veterinarian upon recommendation of the Director of Insurance and Risk Management. In addition, the hosting organization shall notify Insurance & Risk Management of any events involving animal species other than dogs or cats.

Health certificates

The hosting organization shall obtain and make available upon request documentation that the animals are in good health and are current with required vaccinations.

Proof of insurance

The hosting organization shall provide a certificate of insurance evidencing a \$1 million dollar general liability insurance policy from individuals or entities bringing animals onto campus. The certificate shall name North Carolina State University as an additional insured. In certain situations, Insurance & Risk Management may exempt individuals or entities from the insurance requirement. In those cases, the individuals or entities bringing animals onto campus will be required to indemnify the University.

Liability waivers

The hosting organization shall obtain signed liability waivers from participants, stating the University will not be liable for harm suffered by those participating in the event, including any student volunteers. Waivers must be used in the exact format provided by either the Office of General Counsel (for NC State Departments/Units or Student Legal Services (for Student Organizations). Activity participants under 18 must have a waiver signed by a parent or legal guardian.

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Event supervision

The hosting organization shall ensure and provide a sufficient number of trained and experienced handlers for the event. Handlers must be familiar with the individual animals taking part in an event, have knowledge of the animals' well-being needs, and be able to detect signs of discomfort and stress.

Sanitation

Clean-up of animal waste must occur immediately. If indoors, the event cannot occur on carpeted space unless prior approval is received from the responsible administrator for the facility. The animal's waste must be disposed of in a safe and sanitary manner and, when provided, must use animal relief designated areas.

Hygiene

An adequate supply of hand soap or similar cleansing agents shall be provided for use for all persons handling or touching the animals.

Prohibited animals

Wild or exotic species of animals are generally prohibited for anything other than stage shows or live demonstrations. In addition, any animal that poses a direct threat to the health or safety of others will not be allowed.

University regulations

NC State reserves the right to reject requests for animals on campus under these guidelines, control the location of an event, limit the duration of an event and/or mandate levels of services to be present in the form of security, custodial, and other support staff.